



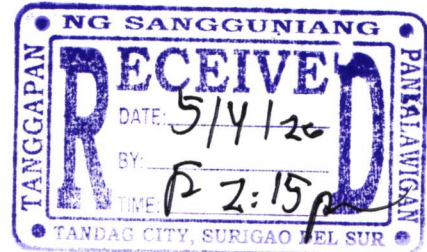
Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Madrid
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OFFICE OF THE SANGGUNIANG BAYAN

April 28, 2026

HON. RUEL D. MOMO
Acting Vice-Governor/Presiding Officer
Office of the Sangguniang Panlalawigan
Province of Surigao del Sur
Capitol Site, Tandag City



Thru: EDGAR G. PEREZ II, JD
Secretary to the Sangguniang the Sangguniang Panlalawigan
Office of the Sangguniang Panlalawigan

Dear Acting Vice Governor Momo:

Greetings from the Office of Sangguniang Bayan Madrid!

Respectfully submitting herewith, the attachments for Municipal Ord. No. 05 Series of 2026 entitled, "AN ORDINANCE INSTITUTIONALIZING THE MUNICIPAL COOPERATIVE DEVELOPMENT COUNCIL OF MADRID, DEFINING ITS POWERS, FUNCTIONS, AND FOR OTHER PURPOSES", duly approved by the Sangguniang Bayan of Madrid during its 37th Regular Session held on 7th day of April 2026.

Thank you for your kind attention and appropriate action.

By the authority of the Sangguniang Bayan:

JOHN KRISTIAN BORDA, RSW
LLSO I/ Acting Secretary to the Sangguniang Bayan



OFFICE OF THE SANGGUNIANG BAYAN

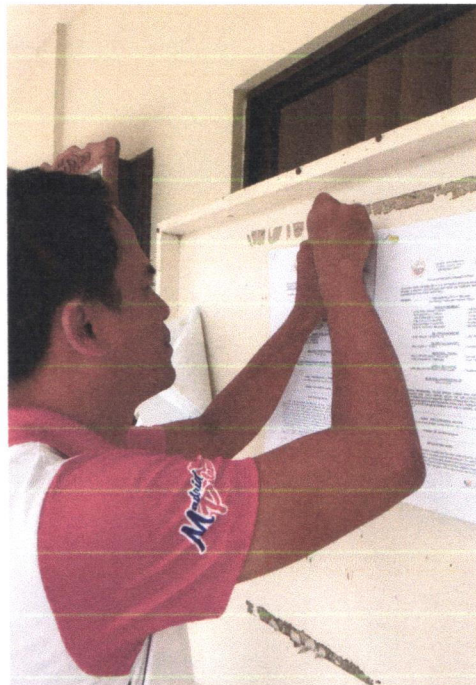
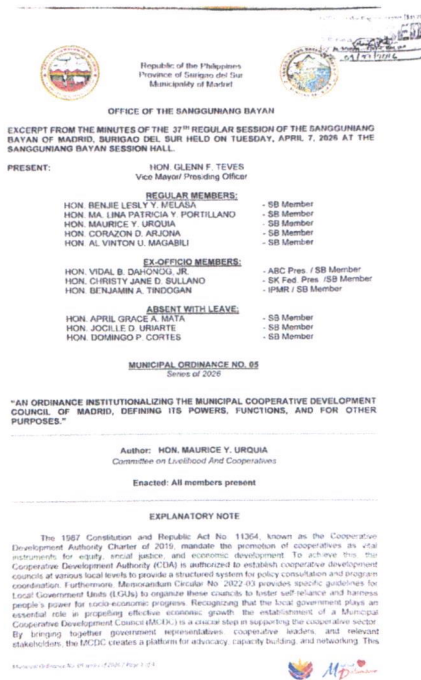
CERTIFICATE OF POSTING

In compliance to section 59 of RA 7160, Article 113, IRR of RA 7160, the hereunder approved ordinance is hereby posted.

MUNICIPAL ORDINANCE NO. 05 SERIES OF 2026 entitled "AN ORDINANCE INSTITUTIONALIZING THE MUNICIPAL COOPERATIVE DEVELOPMENT COUNCIL OF MADRID, DEFINING ITS POWERS, FUNCTIONS, AND FOR OTHER PURPOSES"

- Date Enacted** : April 7, 2026
- Date Approved** : April 16, 2026
- Date Posted** : April 28, 2026
- Place Posted** : Madrid Municipal Hall, Madrid, Surigao del Sur

JOHN KRISTIAN BORDA, RSW
 LLSO I/ Acting Secretary to the Sangguniang Bayan





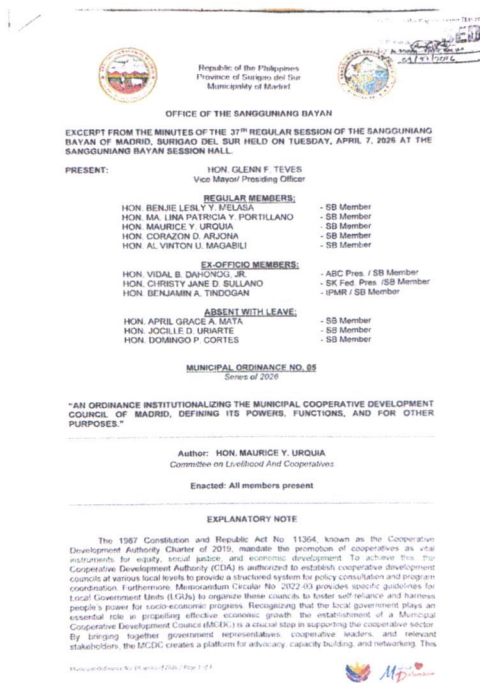
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Date Enacted : April 7, 2026
Date Approved : April 16, 2026
Date Posted : April 28, 2026
Place Posted : Madrid Public Market, Madrid, Surigao del Sur

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JOHN KRISTIAN BORDA, RSW
 LLSO I/ Acting Secretary to the Sangguniang Bayan





OFFICE OF THE SANGGUNIANG BAYAN

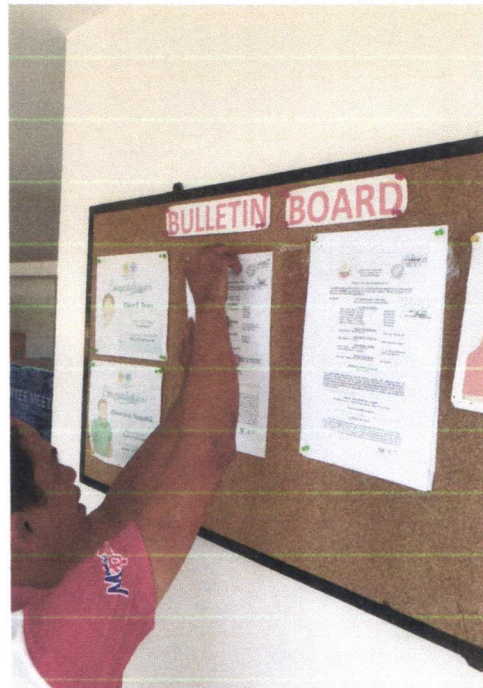
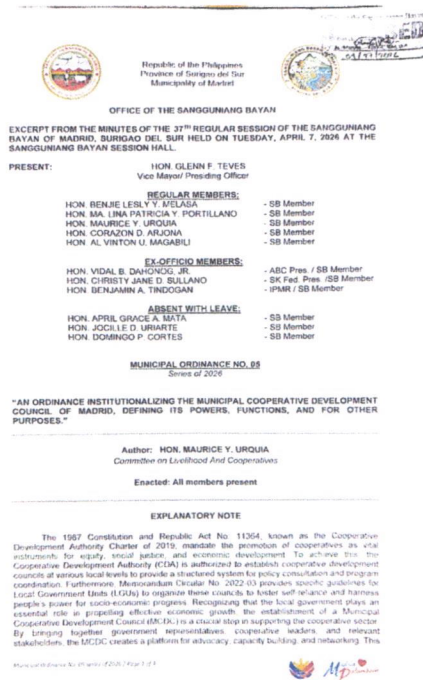
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- Date Enacted** : April 7, 2026
- Date Approved** : April 16, 2026
- Date Posted** : April 28, 2026
- Place Posted** : Madrid Operations Center, Madrid, Surigao del Sur

A.
JOHN KRISTIAN BORDA, RSW
 LLSO I/ Acting Secretary to the Sangguniang Bayan



RELEASED

AL MIRAN ABUL HALIM

04/27/2026



Republic of the Philippines
Province of Surigao del Sur
Municipality of Madrid



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 37TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MADRID, SURIGAO DEL SUR HELD ON TUESDAY, APRIL 7, 2026 AT THE SANGGUNIANG BAYAN SESSION HALL.

PRESENT: HON. GLENN F. TEVES
Vice Mayor/ Presiding Officer

REGULAR MEMBERS:

- | | |
|--------------------------------------|-------------|
| HON. BENJIE LESLY Y. MELASA | - SB Member |
| HON. MA. LINA PATRICIA Y. PORTILLANO | - SB Member |
| HON. MAURICE Y. URQUIA | - SB Member |
| HON. CORAZON D. ARJONA | - SB Member |
| HON. AL VINTON U. MAGABILI | - SB Member |

EX-OFFICIO MEMBERS:

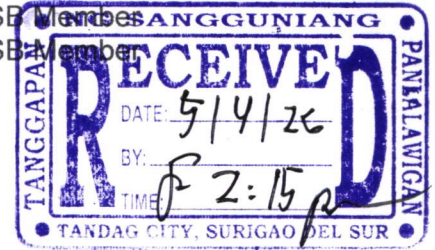
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|------------------------------|----------------------------|
| HON. VIDAL B. DAHONOG, JR. | - ABC Pres. / SB Member |
| HON. CHRISTY JANE D. SULLANO | - SK Fed. Pres. /SB Member |
| HON. BENJAMIN A. TINDOGAN | - IPMR / SB Member |

ABSENT WITH LEAVE:

- | | |
|--------------------------|-------------|
| HON. APRIL GRACE A. MATA | - SB Member |
| HON. JOCILLE D. URIARTE | - SB Member |
| HON. DOMINGO P. CORTES | - SB Member |

MUNICIPAL ORDINANCE NO. 05

Series of 2026



“AN ORDINANCE INSTITUTIONALIZING THE MUNICIPAL COOPERATIVE DEVELOPMENT COUNCIL OF MADRID, DEFINING ITS POWERS, FUNCTIONS, AND FOR OTHER PURPOSES.”

Author: HON. MAURICE Y. URQUIA
Committee on Livelihood And Cooperatives

Enacted: All members present

EXPLANATORY NOTE

The 1987 Constitution and Republic Act No. 11364, known as the Cooperative Development Authority Charter of 2019, mandate the promotion of cooperatives as vital instruments for equity, social justice, and economic development. To achieve this, the Cooperative Development Authority (CDA) is authorized to establish cooperative development councils at various local levels to provide a structured system for policy consultation and program coordination. Furthermore, Memorandum Circular No. 2022-03 provides specific guidelines for Local Government Units (LGUs) to organize these councils to foster self-reliance and harness people’s power for socio-economic progress. Recognizing that the local government plays an essential role in propelling effective economic growth, the establishment of a Municipal Cooperative Development Council (MCDC) is a crucial step in supporting the cooperative sector. By bringing together government representatives, cooperative leaders, and relevant stakeholders, the MCDC creates a platform for advocacy, capacity building, and networking. This



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OSSP-26-05798



institutionalization ensures effective coordination and collaboration among different cooperative entities, maximizing synergies and addressing the unique challenges within the municipality. Therefore, the Municipality of Madrid recognizes the significant role of the MCDC and aims to formally strengthen its existence through this ordinance to contribute to the long-term socio-economic progress of the community

BE IT ORDAINED by the Sangguniang Bayan of the Municipality of Madrid, Province of Surigao del Sur, that:

SECTION 1. Title – The Title of this Ordinance shall be "An Ordinance Strengthening the Municipal Cooperative Development Council of Madrid".

SECTION 2. Declaration of Policy – It is the declared policy of the state to promote the viability and growth of cooperatives as instruments of equity, social justice, and economic development and to create an agency in fulfillment of the mandate in Section 15, Article XII of the 1987 Constitution, which recognizes cooperatives as associations organized for the economic and social betterment of their members, operating business enterprises based on mutual aid, and founded upon internationally accepted cooperative principles and practices.

SECTION 3. Purposes of the Council – The Municipal Cooperative Development Council Madrid is a multi-sectoral body created to provide a system with regard to policy consultation and coordination of cooperative programs and projects. It shall serve as a mechanism for collaboration, consultation, and coordination in the implementation of various cooperative programs and projects implemented by all government branches, instrumentalities, subdivisions, and agencies, as well as policy initiatives for cooperative development. Specifically, the Council has the following objectives:

- To have a regular forum for the cooperative sector and stakeholders;
- To provide facilities for cooperative business or other uses;
- To introduce new technologies and innovations for entrepreneurial development;
- To formulate policies governing cooperative activities;
- To promote value formation in consonance with the principles and ideals of cooperativism;
- To facilitate the delivery of more livelihood and enterprise development programs;
- To provide systems such as marketing, accounting, auditing, and legal services; and
- To motivate more people to join or organize cooperatives.

SECTION 4. Powers and Functions of the Council – The Councils shall exercise the following powers and functions:

- Coordinate and harmonize the implementation of various cooperative plans, programs, and projects of the government;
- Assist the Cooperative Development Authority (CDA) in the broad-based monitoring and coordination of the implementation of the Philippine Cooperative Development Plan (PCDP) through the collective efforts of all sectors and to develop such mechanisms in line with the PCDP;
- Propose policies affecting cooperatives for local and national implementation; and
- Perform such other functions as may be necessary for the effective and efficient implementation of this ordinance.

SECTION 5. Composition of Municipal Cooperative Development Council – The Municipal Cooperative Development Council of Madrid shall be composed of the following:

Chairperson: Municipal Mayor

Vice Chairperson: To be elected from among the members;

Secretary: To be elected from among the members;

Treasurer: To be elected from among the members;

Auditor: To be elected from among the members;

Members:

- Directors of the NGAs or the equivalent designation (DTI, DAR, NIA, NFA, DOST, DOLE);
- One (1) representative from the Cooperative Development Authority;
- Municipal Cooperatives Development Officer;
- Chairperson of the Committee on Cooperatives of Sangguniang Bayan;
- Chairperson of all cooperatives in Madrid;
- PESO Manager;
- Municipal Agriculturist;
- Chairperson of Municipal Agriculture and Fishery Council;
- Representative from Non-Government Organizations with Cooperative Programs.

A representative from the Office of the House of Representatives, 1st District of the Province of Surigao del Sur, may be invited as a special non-voting member of the Council.

SECTION 6. Election of Officers – The Council shall elect its Vice-Chairperson, Secretary, Treasurer, and Auditor from the members of the Council. Their duties and responsibilities shall be provided in this ordinance.

SECTION 7. Term of Office of Officers – The term of office of the elected officers shall be two (2) years and shall commence at noon on the day following their election. No officer shall serve for more than three (3) consecutive terms.

SECTION 8. Manner and Schedule of Elections – The manner of election of officers shall be by secret ballot and shall be held during the month of April.

SECTION 9. Vacancy Among Officers – Any vacancy among the officers of the Council shall be filled by a majority vote of the members of the Council during the next regular meeting. The elected officer shall serve only for the unexpired term of his or her predecessor.

SECTION 10. Duties and Responsibilities of Officers – The officers shall have the following duties and responsibilities:

Chairperson: Presides in all meetings; exercises general supervision; signs agreements; calls special meetings; ensures record maintenance; and performs other necessary duties.

Vice-Chairperson: Acts as Chairperson in case of absence; and performs delegated duties.

Secretary: Oversees minutes and records; ensures notices are sent; signs minutes; keeps a member directory; and performs secretariat-related duties.

Treasurer: Has custody of funds and properties; disburses administrative expenditures per approved budget; renders financial reports; and performs other assigned duties.

Auditor: Inspects and audits all transactions and submits reports to the Council at least once a year.

SECTION 11. Secretariat Team – The Secretariat Team shall be composed of (four) 4 persons, two (2) representatives from the Municipal Cooperative Development Office, and the other two (2) members from the cooperative to be appointed or selected during a council meeting. The Secretarial Team shall act as the technical and administrative secretariat of the council.

SECTION 12. Functions of the Secretariat – The Secretariat shall prepare agendas and record attendance; serve notice of meetings; furnish certified copies of minutes; keep a register of members and relevant laws; and prepare/submit annual reports and information sheets to the CDA.

SECTION 13. Creation of Committees – The Council may create such committees that will study or carry-out specific undertakings and make coordination more effective, whose term shall be co-terminus with the elected officers.

SECTION 14. Meetings of the Council – The Council shall meet quarterly. However, the Chairperson may call a special meeting when necessary. The venue of meetings shall be at any possible venue agreed by the council. However, the Council may opt for virtual meetings, as may be necessary. Notice of meeting shall be sent at least one (1) week before the scheduled meeting.

SECTION 15. Funding. – The Municipal Government shall allocate the necessary funds for the effective implementation of this Ordinance, which shall be incorporated in the annual or supplemental budget of the Municipality, subject to the availability of funds. All disbursements of such funds shall be subject to standard government accounting and auditing rules and regulations.

SECTION 16. Separability Clause. – If, for any reason, any part or provision of this Ordinance is declared unconstitutional or invalid, the other parts or provisions not affected thereby shall remain in full force and effect.

SECTION 17. Repealing Clause. – All municipal ordinances, executive orders, and administrative regulations or parts thereof which are inconsistent with any of the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 18. Effectivity Clause – This Ordinance shall take effect immediately upon its approval and after compliance with the provisions of the Local Government Code and other pertinent laws.

ENACTED: this 7th day of April 2026 at Madrid, Surigao del Sur

CERTIFIED CORRECT:



JOHN KRISTIAN BORDA, RSW

LLSO I/ Acting Secretary to the Sangguniang Bayan

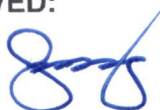
**ATTESTED AND CERTIFIED
TO BE DULY ENACTED:**



GLENN TEVES

Vice Mayor/ Presiding Officer

APPROVED:



JUAN PAOLO L. LOPEZ

Mayor

Date: 04/16/26